

January 15, 2016

To: All Unifor Educational Support Staff Locals

Dear Sisters and Brothers,

Re: **Educational Support Staff Conference – March 11-13, 2016 in Red Deer, Alberta**

This is to inform you that we are holding the annual Educational Support Staff Conference on March 11, 12 and 13, 2016 at the Sheraton Hotel in Red Deer, Alberta. Enclosed you will find an Agenda and the Registration form.

The **deadline** for receiving registrations is **February 26, 2016**. If you register by February 26th, the registration fee will be **\$50.00** per person; late registrants will be \$60.00 each. The registration form should be duly completed and mailed with your cheque payable to **Unifor Education Support Staff** to Janice Bowman, 3622 108 AVE NW, Edmonton, AB T5W 0E7.

A block of rooms are being held at \$134.00 per night. Please advise when booking that these are being held under the Unifor Canada name. **Deadline for booking rooms is February 11, 2016.** Please make your own reservations by calling the hotel at 1-800-662-7197 or through e-mail at reservations@sheratonreddeer.com.

Delegates will be pre-registered but for any changes we will open a registration counter from 6:30pm to 7:00 pm and conference will start at **7:00 pm**.

We hope to see you all there and we remain,

In solidarity,

Executive of the Unifor Educational Support Staff Conference

Elaine Cardinal, President (Local 52A)

Michelle Moskalyk, Vice President (Local 328)

Janet Luyckfassel, Secretary (Local 71)

Janice Bowman, Treasurer (Local 52A)