



SEPTEMBER 11-14, 2016
SHERATON HOTEL, ST. JOHN'S, NL.
11 AU 14 SEPTEMBRE 2016
HÔTEL SHERATON, SAINT-JEAN, T.-N.



TO: All Employers participating in the Health, Safety and Industrial Relations Training Fund (HSIRTF)

FROM: Walter Manning, Director

DATE: March 15, 2016

SUBJECT: **13th National HSIRTF Conference — Workplace Mental Health: A Call to Action
September 11 – 14, 2016, St. John's, NL**

Greetings,

Please find enclosed information and registration form for the upcoming HSIRTF Conference **"Workplace Mental Health: A Call to Action"**.

REGISTRATION

Registration will be from 3:00 to 5:30pm on Sunday, September 11 and from 7:30 to 8:15am on Monday, September 12. The Conference will start promptly 8:30am Monday, September 12. It will end noon Wednesday, September 14. Registration location will be indicated in the hotel lobby.

The registration fee for Management delegates is \$200.00 in advance or \$275.00 at time of registration. Delegates will not be seated without payment.

As for guests, the registration fee is \$300.00 in advance or \$375.00 at time of registration. The fee covers the Sunday reception, 3 breakfasts and lunches, the Monday evening dinner and the Guest Tour.

Enclosed you will find the Management Delegate's Registration Form which is to be presented at the time of registration along with your registration fee, payable by cheque to HSIRTF National Conference. Please complete the form and return it by fax to 613.230.5801 or preferably, register online at [HSIRTF-FFSSRI.unifor.org](https://www.starwoodmeeting.com/StarGroupsWeb/res?id=1602183640&key=2FA67894). **Deadline for registration is July 11, 2016.**

ROOM RESERVATIONS AND TRAVEL

Arrangements made with Sheraton Hotel and Air Canada are applicable to you.

A block of rooms has been reserved at the Sheraton Hotel. You must book your own hotel rooms **by August 11, 2016, 5pm Newfoundland Standard Time (NST)**. Room rate for the HSIRTF Conference is \$224.00 for a traditional room (single or double occupancy). Reservations can be made directly with the Sheraton by calling the Reservations Department at 1-888-870-3033 and identifying yourself as being with Unifor. Online booking is also available at: <https://www.starwoodmeeting.com/StarGroupsWeb/res?id=1602183640&key=2FA67894>

You can book your flights directly on the Air Canada Website or by calling 1-888-247-2262 and quote Promotion Code D8M6VU41.



Walter Manning | Director / Directeur

Health, Safety and Industrial Relations Training Fund
Fonds de formation en santé, sécurité et relations industrielles

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The HSIRTF will **not** reimburse Management delegates for any expenses incurred in attending the conference.

Do not hesitate to contact me if you have questions. I look forward to your participation in making this an amazing Conference!

See you in St. John's.

In solidarity,

A handwritten signature in black ink, appearing to read "Walter Manning". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Walter Manning
HSIRTF Director
sm – cope.343

c.c.: National Representatives with Locals|Units participating in the HSIRTF

Encl.