

## Job Safety Analysis (JSA) Worksheet

*Each JSA must be site specific*

<b>EMPLOYER:</b>	<b>DATE:</b>	<b>PERMIT TO WORK REQUIREMENT:</b> YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>WORKPLACE:</b>	<b>APPROVED BY:</b>	<b>ACTIVITY:</b>

STEPS <i>List the tasks required to perform the activity in the sequence they are carried out.</i>	HAZARDS <i>Against each task, list the hazards that could cause injury when the task is performed.</i>	CONTROL MEASURES <i>List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard.</i>	WHO IS RESPONSIBLE? <i>Write the name of the person responsible (supervisor or above) to implement the control measure identified.</i>

*Names, titles and signatures below of persons completing the above task - confirming that they will work in a safe manner as above.*

--	--	--

## **JOINT HEALTH, SAFETY AND ENVIRONMENT ANALYSIS**

All jobs in a particular workplace must be broken down with a detailed explanation of the hazards of the job.

Prevention procedures must be explained in detail.

These Job Health, Safety and Environment Analyses should be developed by the union, HS&E reps and the workers who presently do the job.

Alternatively, they can be jointly developed with management health and safety reps. The least satisfactory method is for the company to develop the Job Health, Safety and Environment Analyses. If they do, you must insist that you review each sheet with the workers familiar with the job before you allow the sheets to be used.

Workers new to the job must be given a copy of the Job Health, Safety and Environment Analysis and it must be reviewed with them before starting the job.

It should be reviewed from time to time with the worker.