

November 2022

Greetings!

It is with great pleasure we invite you to the upcoming B.C. Regional Council to be held in-person at the Whistler Conference Centre in Whistler Village, located at 4010 Whistler Way, November 25 – 27, 2022.

Registration for this council will be done through our online registration system. Your username, Password and Entitlement information for your local will be sent to you via email and you may register your local delegation and designate for the B.C. Leadership Meeting online.

All locals are encouraged to consider equity representation (Women, Aboriginal Workers, Workers of Colour, Workers with disAbilities, LGBTQ and Young Workers (35 and under) as part of their delegation.

We look forward to welcoming you to Whistler!

In Solidarity,



Leanne Marsh
B.C. Regional Council Chair



Gavin McGarrigle
Western Regional Director



COVID-19 UNIFOR EVENT POLICY

COVID-19 PREVENTION

The health and safety of our members and staff during this event is a priority. The ongoing pandemic requires us to collectively work together to ensure that everyone participating in this action, as well as their families and loved ones, are kept safe.

Unifor has adopted a union-wide comprehensive policy on COVID-19 prevention for Unifor events, meetings and offices.

This event will be a vaccine and mask-friendly event, therefore full vaccination and mask-wearing is strongly encouraged for all individuals attending.

All public health guidelines as outlined by the regional public health unit will be followed for this event.

PRIOR TO ARRIVING ON SITE

Prior to arriving on site, we require that every participant respond to the pre-screening questionnaire. You must self-screen with the attached questionnaire daily before presenting to the physical location of event.

If you answer “yes” to any questions, or are feeling ill in any way, do not come to the event location. We ask that you cancel your participation immediately by notifying Marilyn.Romanow@unifor.org

You must then follow your local public health guidelines, including getting tested for COVID-19.

Tentative Agenda

Thursday, November 24, 2022

BC Local Leadership meeting at 10:00 a.m.

Friday, November 25, 2022

Main Plenary Day 1- call to order 9:00 a.m.

Regional Director's Report

Guest speaker(s)

Resolutions and Recommendations

Saturday, November 26, 2022

Main Plenary Day 2 - call to order 9:00 a.m.

BCRC Secretary-Treasurer's Report

Guest speaker(s)

Elections

Resolutions and Recommendations

Sunday, November 27, 2022

Main Plenary Day 3 - call to order 9:00 a.m.

Resolutions and Recommendations

Mid-day adjournment

REGISTRATION TABLE

Registration of delegates will be held in the Grand Foyer of the Whistler Conference Centre, located at 4010 Whistler Way, Whistler BC.

Thursday, Nov. 24, 2022

3:30 p.m. - 5:30 p.m.

Friday, Nov. 25, 2022

8:00 a.m. - 4:00 p.m.

Saturday, Nov. 26, 2022

8:30 a.m. - 3:00 p.m.

Registration

Registration this year will be entirely online. Please visit <https://register1.unifor.org>. The registration deadline is November 4, 2022.

Your Local's registration information will be sent via email. As the head of the delegation, it is the President's responsibility to register all members of a Local's delegation.

To register your delegation, select one of the following events:

1. B.C. Local Leadership Meeting Thursday, November 24, 2022
2. B.C. Regional Council Friday, November 25, 2022

To register for multiple events, please log out and log back in to select the next event on the home screen.

Locals are encouraged to take advantage of the opportunity to register a full delegation along with Special Delegates (keeping in mind our equity seeking groups) and observers for this year's B.C. Regional Council. Please remember when registering your delegation online, you must identify if a delegate plans to attend an equity caucus. Any members who self-identifies will be kept confidential. All equity caucuses are for members who self-identify with an equity seeking group.

IMPORTANT NOTES

Current members of the B.C. Regional Council Executive and Standing Committees must be registered as part of your Local's delegation, either as a delegate or special delegate from your local.

If you require a change to your Local's registration, to apply for Special Delegates or you experience any difficulties with your registration, please send an email to Marilyn.Romanow@unifor.org.



DELEGATION DESIGNATIONS

Delegates are the only members of the delegation to get both voice and vote at Council. Each local has a limited number of delegates based on the following calculations:

- local unions with 1 to 100 members - 1 delegate
- local unions with 101 to 500 members - 2 delegates
- local unions with 501 to 750 members - 3 delegates
- local unions with 751 to 1,000 members - 4 delegates
- local unions with 1,001 to 1,250 members - 5 delegates

Plus one additional delegate for each additional 250 members. Please refer to council bylaws for information on amalgamated local unions. [BCRC Bylaws can be found on Unifor.org](https://unifor.org/BCRC-Bylaws)

Special Delegates get voice but no vote at council. This category may include members of your executive, unit chairs or members of equity seeking groups (AWOC, Young Workers, Workers with disAbilities, LGBTQ or Women.)

Observers have no voice or vote at council and may be members who do not qualify as special delegates. Locals may register multiple observers.

Elections

In accordance with council by-laws, following Constitutional Convention, the BCRC must re-elect all positions for the next 3 (three) year term. Vacancies to be filled are as follows:

BCRC Chairperson – 1 (one) vacancy
BCRC Vice-Chair – 1 (one) vacancy
BCRC Secretary-Treasurer – 1 (one) vacancy
BCRC Members at Large 4 (four) vacancies
AWOC Standing Committee – 3 (three) vacancies
EFAP Standing Committee – 3 (three) vacancies
Health & Safety Standing Committee – 3 (three) vacancies
LGBTQ Standing Committee – 3 (three) vacancies
Political Action Standing Committee – 3 (three) vacancies
Women’s Standing Committee – 3 (three) vacancies
Workers with disAbilities Committee – 3 (three) vacancies
Young Workers Standing Committee – 3 (three) vacancies

Equity standing committee positions will be filled by peer election during their designated equity caucus session/meeting. Please refer to your council agenda at registration for caucus times and dates. For information on duties related to Council Executive officers and Standing Committee positions, please refer to your B.C. Regional Council Bylaws.

Formal nominations for the BCRC Executive positions will take place during the Council. As per our by-laws (Article 5: Elections):

...a delegate nominating another delegate may make a brief statement, and all candidates shall have an opportunity to address the delegates.

Elections happening on the floor of council will take place Saturday November 26. Registration and changes to delegate status will be closed 1 (one) hour prior to voting.

The Unity Team meeting is scheduled for Thursday, November 24 at adjournment of the BC Local Leadership meeting in the Garibaldi A/B meeting room.

Please note that nominees should ensure they have the support of their Local President prior to accepting a nomination.

BC Local Leadership Meeting

In preparation for the one-day BC Local Leadership meeting on Thursday November 24 we ask that you please fill in the attached report template. All local union reports will be compiled into a booklet and given to you upon your arrival.

This template has been left in MS Word format so that you may easily type your report and add more space if required.

Please do not send in faxed, PDF or hand-written reports. Send your completed report in MS Word format to Marilyn.Romanow@unifor.org . If for some reason your report cannot be typed by using the template, please contact Marilyn at 780-448-5865 extension 3075. Deadline to submit your report via email is October 24.

Resolutions

GENERAL RESOLUTIONS

General resolutions to be considered by the BC Regional Council must be received no less than 15 working days prior to the opening of council.

The general resolution deadline is November 2, 2022. We encourage you to send your resolutions prior to this date.

BY-LAW AMENDMENTS

Please note that in accordance with BCRC By-Laws, Article 9: Amendments:

The bylaws of the Regional Council may be amended by a 2/3 majority vote to approve a resolution of a local union or a recommendation of the Executive Committee provided that all local unions have been given 30 days notice of a resolution or recommendation to amend the bylaws.

In order to comply with Article 9, any resolutions pertaining to bylaw amendments must be submitted no later than October 17, 2022. Locals would then be given notice no later than October 26, 2022.

Resolutions may be submitted via email to Marilyn.Romanow@unifor.org

Please refer to the sample resolution on page 8 for a clear language explanation of how to compose your resolution.

Tips for making resolutions clear for everyone to understand.

1. Cover only one main issue per resolution
2. Use sentences that are clear, direct and short
3. Use words that your readers will easily understand – avoid jargon, abbreviations and acronyms
4. Be specific. Explain what you want to see happen: What you want to change, how you want it done, who you want to do it, and when you want it to happen.



BC Regional Council Sample Resolution

Unifor BC Regional Council Will:

1. Encourage all BC locals to use the recommended format for resolutions; and
2. Encourage all BC locals to keep resolutions at 200 words or fewer

Because:

- The resolutions committee need proper signatures to know the resolution comes from a local and has been approved; and
- Using simple words like “will” and “because” helps delegates understand the resolution, especially new delegates

Submitted by Unifor local:

Jane Smith, President

John Smith, Recording Secretary



Accessibility

Unifor seeks to make all union meetings and events accessible and barrier free. If you require accommodation for human rights related needs, we invite you to provide us with your relevant information so that we can take all reasonable steps to address any barriers to your participation in your Union. Please email requests to Marilyn.Romanow@unifor.org

VISUAL - HEARING - MOBILITY - ENDURANCE - ASSISTANCE

Child Care Registration

Child care will be provided without charge for children from infancy to 14 years of age who have been registered on or before November 10, 2022.

Included with this package, you will find the Unifor Child Care Registration Form. The form must be completed and **returned no later than November 10, 2022.**

If there are enough children registered, childcare will take place on-site at Whistler Conference Centre during the following hours:

Thursday, November 24, 2022	9:30 a.m. – 6:00 p.m. (if attending Presidents Meeting)
Friday, November 25, 2022	8:30 a.m. – 5:30 p.m.
Saturday, November 26, 2022	8:30 a.m. – 5:30 p.m.
Sunday, November 27, 2022	8:30 a.m. – ½ hour after adjournment

Deadlines

Please make note of important deadlines for this upcoming BCRC!

Bylaw Amendment Resolutions Deadline – October 17
AAVA Whistler Hotel – October 23
Hilton Whistler Resort – October 24
President's Meeting Reports – October 24
General Resolutions Deadline – November 2
Council Registration – November 4, 2022

Call package information, Council bylaws and updates for this meeting will be posted to the BC Regional Council 2022 event page on the Unifor website.

Hotel Accommodations

Two (2) blocks of rooms have been reserved at the **AAVA** and **Hilton Whistler Resort Hotels** with a negotiated special rate. Each hotel has specific restrictions for booking rooms, please read the below carefully and keep in mind that the BCRC will be financially responsible if the block commitments are not met.

AAVA Hotel (4005 Whistler Way)

Book online:

<http://bookings.ihotelier.com/bookings.jsp?groupID=3289727&hotelID=98371>

Reservations: 1(800) 663-5644 or email reservations@aavawhistlerhotel.com

Please mention "UNIFOR CONFERENCE 2022" to ensure you receive the applicable rate.

Rates: \$202.00/night for Deluxe King, Deluxe Queen or Deluxe 2 (two) Queens or \$222.00/ night Superior King

Parking: \$22.00 per night self – parking

The cut-off date for the AAVA block is Sunday, October 23. All reservations require a 1(one) night deposit guarantee. Rooms may only be cancelled up to 21 days prior to arrival. Less than 21 days, full length of stay will be charged. No shows and early departures will be charged full stay. Full amount of room and tax will be charged 21 days before arrival.

Hilton Whistler Resort (4050 Whistler Way)

Book online: <https://www.hilton.com/en/attend-my-event/welcome-unifor-bc-2022/>

Reservations: 1-800-515-4050, press 1 for reservations

Please use the Group Code: **UNI22**

Rates: \$188.00/ night King Studio or \$218.00/ night Premier Studio

Parking: \$30.00 per night self – parking

The cut-off date for the Hilton Whistler Resort block is Monday, October 24, 2022. You may make changes or cancel a reservation up to 7 days prior to arrival date. After 7 days has past, the full duration of a stay will be charged, regardless of the change. No shows will be charged for their full stay.

Transportation to Whistler

Coach busses have been arranged with Wilson's Transportation. In order to ride a coach, you MUST sign up ahead of time to ensure space is available. Bus sign-ups should be sent to Marilyn.Romanow@unifor.org. Please see registration forms in this call package.

Below are the dates, times and routes listed for each run:

VANCOUVER TO WHISTLER

Date	Pick up Location	Departs	2nd pick up	Departs	Arrival Whistler
Wednesday, Nov. 23	Waterfront Sky-train Station	1:00 p.m.			3:30 p.m. AAVA Hotel
Wednesday, Nov. 23	New West office	3:00 p.m.	Waterfront Sky-train Station	4:30 p.m.	6:30 p.m. @ AAVA Hotel
Thursday, Nov. 24	Waterfront Sky-train Station	1:00 p.m.			3:30 p.m. @ AAVA Hotel
Thursday, Nov. 24	Waterfront Sky-train Station	3:00 p.m.			5:30 p.m. @ AAVA Hotel

WHISTLER TO VANCOUVER

Date	Pick up Location	Departs	1st drop	Departs	Arrival Vancouver
Sunday, Nov. 27	AAVA Hotel	1:00 p.m.	Waterfront Sky-train Station	3:45 p.m. continue to YVR for last drop	YVR Airport @ 4:15 p.m.
Sunday, Nov. 27	AAVA Hotel	1:00 p.m.	Waterfront Sky-train Station	4:00 p.m. to New West Office	New West Office @ 5:00 p.m.
Sunday, Nov. 27	AAVA Hotel	4:00 p.m.	Waterfront Sky-train Station	6:45 p.m. to New West Office	New West office @ 7:45 p.m.

****If you are flying into Vancouver (YVR), shuttle options to Whistler are available. You can visit this [Special Whistler Connection site](#), to review options to book your ride at a discounted rate.****

DRIVING TO WHISTLER

IMPORTANT INFO: The Sea to Sky highway is a mountain highway, where conditions can be unpredictable due to rapid changes in elevation and weather. A trip that starts in sunshine may also encounter slush, ice, heavy snowfall or compact snow. For safety in winter conditions, passenger vehicles are required to have winter tires installed to drive on the Sea to Sky between October 1 and March 31.

- Snow Tires (3 peaked mountain and snowflake symbol)
- M & S Tires (tires rated for Mud Snow, usually all season)

If you choose to drive to Whistler, please ensure your vehicle complies. The RCMP conduct regular checks on this highway as of October 1.

[Click here](#) for tire and chain requirements

[Click here](#) to check road conditions prior to leaving for Whistler

PARKING OPTIONS

For those driving up to Whistler, and not wishing to park at either hotel, [please click here for other parking options](#). Please keep in mind Whistler's Winter Parking Regulations are in effect from **November 1 to March 31** to help keep roads and parking lots cleared therefore there is no overnight parking in the day lots or any other surface level lots in the winter to allow for snow clearing.