



# PRAIRIE REGIONAL COUNCIL 2025

Winnipeg, Manitoba

May 7-9, 2025



# A Message from your Prairie Regional Council Chair and Director

Dear Unifor Prairie Local Unions,

We are pleased to announce the 2025 Prairie Regional Council to be held at the Fort Garry Hotel, in Winnipeg MB from May 7-9, 2025.

This year, we will come together to discuss and focus on the issues facing Unifor members in the Prairies through networking and collaboration. Delegates will have the opportunity to explore, learn and contribute to our collective goals.

We encourage locals to support the participation of equity seeking members by electing equity representation (Women, Black, Indigenous and Workers of Colour, Workers with DisAbilities, LGBTQ and Young Workers 35 and under) as part of their delegation.

The Prairie Regional Council will be holding elections to fill vacancies for the remaining term in the following positions:

- EFAP Standing Committee (2)
- Women's Standing Committee (1)

Registration for this council is online. Local username and password has been sent to all Local Union Presidents. Entitlement information for your local will be sent in a separate email.

We look forward to welcoming you to Winnipeg!

In solidarity,



Guy Desforges  
Prairie Regional Council Chairperson



Gavin McGarrigle  
Western Regional Director

# Tentative Agenda

## Tuesday, May 6

- PRC Local Leadership meeting at 9:00 a.m.

## Wednesday, May 7

Main Plenary Day 1- call to order 9:00 a.m.

- Western Regional Director's Report
- Prairie Regional Council Chair Report
- Guest speaker(s)
- Nominations
- Debate on Resolutions and Recommendations
- EFAP Social Evening

## Thursday, May 8

Main Plenary Day 2 - call to order 9:00 a.m.

- PRC Secretary-Treasurer's Report
- Guest speaker(s)
- Elections
- Debate on Resolutions and Recommendations
- Social Evening

## Friday, May 9

Main Plenary Day 3 - call to order 9:00 a.m.

- Resolutions and Recommendations
- Mid-day adjournment



# Registration

## Local Union Registration:

Registration is online. To register, please visit <https://register1.unifor.org>.

Local registration information was sent out at the beginning of the year. If you cannot find your registration username and password, please email [registration@unifor.org](mailto:registration@unifor.org) and it will be re-sent to the Local President. Delegate entitlement will be sent in a separate email to the Local Union President.

To register your delegation, select one of the following events:

- Prairie Local Leadership Meeting Tuesday, May 6, 2025
- Prairie Regional Council Wednesday, May 7, 2025

To register for multiple events, please log out and log back in to select the next event on the home screen.

Locals are encouraged to register a full delegation along with Special Delegates (keeping in mind our equity seeking groups) and observers for this year's Prairie Regional Council.

The registration deadline is April 22, 2025.

## Equity Caucus Registration

Once you have registered your delegation, with a unique email address for each, the participant will receive an email to self-identify and register for the Equity Caucus Meetings. If they do not receive the email, please contact [teri.roland@unifor.org](mailto:teri.roland@unifor.org).

## Important Notes

Current members of the Prairie Regional Council Executive must be registered as part of your Local's delegation, as a delegate from your local.

If you require a change to your Local's registration or need assistance with your registration, please send an email to [teri.roland@unifor.org](mailto:teri.roland@unifor.org).

## Prairie Regional Council Local Leadership Meeting

The Prairie Regional Council Local Leadership meeting will take place on Tuesday, May 6, 2025, from 9:00 a.m.-3:00 p.m. in the Provencher Room.

Local reports are to be completed on the template provided and submitted to [teri.roland@unifor.org](mailto:teri.roland@unifor.org) in MS Word format.

The deadline to submit your report is March 31, 2025.

# Entitlement and Elections

## Delegation Designations

Delegates are the only members of the delegation to get voice and vote at Council. Each local has a limited number of delegates based on the following calculations:

- local unions with 1 to 250 members = 1 delegate
- local unions with 251 to 500 members = 2 delegates
- local unions with 501 to 750 members = 3 delegates
- local unions with 751 to 1,000 members = 4 delegates
- local unions with 1,001 to 1,250 members = 5 delegates Plus one additional delegate for each additional 250 members.

For additional information including information on amalgamated local union, please review the [Prairie Regional Council Bylaws](#).

Special Delegates have voice and no vote at Council. This category may include members of your Standing Committee Executive, unit chairs or members of an equity seeking groups (BIWOC, Young Workers, Workers with DisAbilities, LGBT or Women.)

Observers have no voice or vote at Council and may be members who do not qualify as a Special Delegate. Locals may register multiple observers.

## Elections

Elections for the remainder of the 3 (three) year term will be held for the following positions:

- EFAP Standing Committee (2)
- Women's Standing Committee (1)

Vacant positions for the Equity Standing Committees will be filled by peer elections during their designated equity caucus. Please refer to your council agenda at registration for caucus times and dates. For information on duties related to Council Executive officers and Standing Committee positions, please refer to your [Prairie Regional Council Bylaws](#).

Formal nominations for the PRC Executive and Non-Equity standing committee positions will take place during the council. As per the by-laws (Article 5: Elections):

...a delegate nominating another delegate may make a brief statement, and all candidates shall have an opportunity to address the delegates.

Local unions wishing to indicate their supported nominees for a vacant position please email to: [teri.roland@unifor.org](mailto:teri.roland@unifor.org) by April 15, 2025.



# Resolutions

## General Resolutions

General resolutions to be considered by the Prairie Regional Council must be received no less than 15 days prior to the opening of Council.

The general resolution deadline is April 22, 2025. We encourage you to send your resolutions prior to this date.

## Bylaw Amendments

In accordance with [Prairie Regional Council Bylaws](#), Article 9: Amendments:

The Bylaws of the Regional Council may be amended by a 2/3 majority vote to approve a resolution of a local union or a recommendation of the Executive Committee provided that all local unions have been given 30 days' notice of a resolution or recommendation to amend the Bylaws.

To comply with Article 9, any resolutions pertaining to Bylaw amendments must be submitted no later than April 4, 2025. Locals would then be given notice of Bylaw Amendments no later than April 7, 2025.

Resolutions may be submitted via email to [teri.roland@unifor.org](mailto:teri.roland@unifor.org).

Please refer to the sample resolution included in this package for a clear language explanation of how to compose your resolution.

Tips for making resolutions clear for everyone to understand:

- Cover only one main issue per resolution.
- Use sentences that are clear, direct and short.
- Use words that your readers will easily understand and avoid jargon, abbreviations and acronyms.
- Be specific. Explain what you want to see happen. What you want to change, how you want it done, who you want to do it, and when you want it to happen.



# Accommodations, Accessibility & Child Care

## Hotel Accommodations

Locals are encouraged to take advantage of the negotiated rate for the PRC at the following location:

Fort Garry Hotel, 222 Broadway, Winnipeg, MB R3C 0R3

Room rate is \$199.00. Individual reservations can be made by contacting the Hotel by telephone at 1-888-855-4599 referencing Unifor Prairie Regional Council Meeting or the reference code QX67H2 to ensure you receive the applicable rate.

Use the following link to book online:

[Book your group rate for UNIFOR Prairie Regional Council here](#)

The cut-off date for reservations is April 4, 2025.

## Accessibility

Unifor is committed to dismantling barriers that exclude our membership from equal participation in their Union and will take every reasonable step to address any substantiated, human-right related needs requiring accommodation. Please email all accessibility requests to [teri.roland@unifor.org](mailto:teri.roland@unifor.org).

## Child Care Registration

Child care will be provided during business hours of the PRC. Included with this package, you will find the Unifor Child Care Registration Form. The form must be completed and returned no later than April 1, 2025.

Please complete the Child Care Registration form included in this package and return to Laurie Wright by email to: [fecchildcare@unifor.org](mailto:fecchildcare@unifor.org).

## Important Deadlines

Important deadlines for this upcoming PRC:

- Leadership Meeting Reports – March 31, 2025
- Bylaw Amendment Deadline – April 4, 2025
- Fort Garry Hotel Accommodations – April 4, 2025
- General Resolutions Deadline – April 22, 2025
- Council Registration – April 22, 2025

Call package information, Council Bylaws and updates will be posted to the [Prairie Regional Council 2025 Event Page](#) found on the Unifor website.



