



## Education, Technical, Office and Professional Workers Industry Council

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Emily Heikoop  
Chair

Jodi Nesbitt  
Financial Secretary

Mike Kisch  
Vice Chair

Rob Rezka  
Recording Secretary

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February 14, 2025

**To: Locals with ETOP units**

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### Unifor National ETOP Conference April 23-24, 2025

Unifor National Office, Toronto, Ontario

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Greetings,

The Unifor Education, Technical, Office and Professional Workers (ETOP) Industry Council is hosting its second annual conference at the Unifor National Office (115 Gordon Baker Road, Toronto, ON) beginning at 9:00 a.m. on Wednesday, April 23 and adjourning no later than 5:00 p.m. on Thursday, April 24.

During this session, we will come together to network, share best practices and participate in training and discussions.

#### **SURVEY**

One of our guest presenters would appreciate it if you could kindly fill this survey out by April 15, 2025. The survey link is: <https://etop.ca/conferences/>

#### **LOCATION**

The Unifor National office is located at 115 Gordon Baker Road in Toronto, ON. The meeting will take place on the 3<sup>rd</sup> Floor in the main conference space.

To park at the office, please use GPS address: 211 Placer Court, Toronto, ON. Once on-site you will sign in at the security desk and pick up a parking tag to hang in your vehicle for the duration of the meeting.

#### **ACCOMMODATIONS**

Unifor has negotiated a special rate (\$189/night) and reserved a block of rooms at the **Sheraton Parkway Toronto North Hotel** (600 Highway 7, Richmond Hill, ON). When

completing your reservation form, please keep in mind that Unifor must secure this space in advance and may be financially responsible if the block commitments are not met.

[You can book your room online](#)

The room block closes on March 23, 2025.

## REGISTRATION

Affiliated locals can register their delegates through the Unifor online registration portal by visiting: <https://register1.unifor.org/>

Local Union Presidents have been sent the online username and password for 2025, if you need the information resent, please email [registration@unifor.org](mailto:registration@unifor.org).

## ACCESSIBILITY

Unifor is committed to dismantling barriers that exclude our membership from equal participation in their Union and will take every reasonable step to address any substantiated, human-right related needs requiring accommodation. If you have an accessibility request, please email [janet.ormston@unifor.org](mailto:janet.ormston@unifor.org).

## MEALS

(Please email [janet.ormston@unifor.org](mailto:janet.ormston@unifor.org) if you have any dietary restrictions)

The following meals will be provided during the conference:

Wednesday, April 23

- Light refreshment break
- Lunch

Thursday, April 24

- Light refreshment break
- Lunch

Looking forward to seeing you in Toronto!

In solidarity,

**Emily Heikoop**  
Chairperson  
ETOP Industry Council



**Kelly-Anne Orr**  
Assistant to the National Officers

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cc.: Leadership; Unifor National Representatives Servicing ETOP Units.