



Alberta - Area School Schedule Winter/Spring 2025

To Register: areaschools@unifor.org

Please check our website for the most up-to-date course schedule.

www.unifor.org/resources/education/area-schools

In Person Course:

Date	Course Offered	City
Edmonton		
March 4-6 Registration Deadline: February 11	Health & Safety: Beyond the Basics (AHS3)	Edmonton
April 8-10 Registration Deadline: March 18	Grievance Handling & Workplace Leadership (AGHWL3)	Edmonton
May 27-29 Registration Deadline: May 6	Collective Bargaining (ACB3)	Edmonton
Calgary		
March 11 - 13 Registration Deadline: February 18	Grievance Handling & Workplace Leadership (AGHWL3)	Calgary
April 29-May 1 Registration Deadline: April 8	Health & Safety: Beyond the Basics (AHS3)	Calgary
June 3-5 Registration Deadline: May 13	Local Union Executive Board Training (ALUEB3)	Calgary

Online Courses:

Date	Course Offered	Time Zone
Eastern Time		
February 11-13 Registration Deadline: January 21	Online Grievance Handling & Workplace Leadership (OLGHWL3)	ET
April 8 Registration Deadline: March 18	Online Mental Health Matters (OLMHM1)	ET
May 6-7 Registration Deadline: April 15	Online Local Union Finance (OLLUF2)	ET
Pacific Time		
February 25-27 Registration Deadline: February 4	Online Grievance Handling & Workplace Leadership (OLGHWL3)	PT
March 11 Registration Deadline: February 18	Online Mental Health Matters (OLMHU1)	PT
April 29-30 Registration Deadline: April 8	Online Local Union Finance (OLLUF2)	PT

Course Times:

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2024 Reimbursement Guidelines for Area Schools which can be found on our website: <https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

In Person Course Registration:

To register a member for a course, send an email to areaschools@unifor.org (Subject Line: Course Name, Course Date, Course Location) with the following information (members cannot be registered if partial information is provided):

- First Name
- Last Name
- Email (Individual and unique email mandatory for each member)
- Local Number
- City

- **Province**
- **Mobile Phone**

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

Online Course Registration:

To register a member for an online course, please click on the course name that will take you to our online registration page. <https://onlineeducation.unifor.org/>. For questions: areaschools@unifor.org.

Cancellations:

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

NOTE: This schedule is subject to change. Please check our website for the most up to date information and course descriptions at www.unifor.org/resources/education/area-schools