

## Manitoba - Area School Schedule Fall/Winter 2025

To Register: areaschools@unifor.org

Please check our website for the most up-to-date course schedule.

www.unifor.org/resources/education/area-schools

## **In Person Course:**

Date	Course Offered	City
Winnipeg		
October 21-23	Grievance Handling & Workplace	Winnipeg
Registration Deadline: September 30	Leadership (AGHWL3)	
November 18-20		
	Collective Bargaining (ACB3)	Winnipeg
Registration Deadline: October 28		
December 9-11	Local Union Executive Board Training	Winnipeg
Registration Deadline: November 18	(ALUEB3)	

# **Online Courses:**

Date	Course Offered	Time Zone
Eastern Time		
September 23-25	Online Grievance Handling & Workplace Leadership (OLGHWL3)	ET
Registration Deadline: September 2		
October 7-8		
	Online Local Union Finance (OLLUF2)	ET
Registration Deadline: September 16		
November 4	Online Mental Health Matters (OLMHM1)	ET

Registration Deadline: October 14				
Pacific Time				
September 16-18	Online Grievance Handling &	РТ		
Registration Deadline: August 26	Workplace Leadership (OLGHWL3)			
October 9				
	Online Mental Health Matters (OLMHM1)	PT		
Registration Deadline: September 18				
November 25-26				
	Online Local Union Finance (OLLUF2)	PT		
Registration Deadline: November 4				

#### **Course Times:**

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

## 50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2025 Reimbursement Guidelines for Area Schools which can be found on our website: <u>https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement</u>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

### In Person Course Registration:

To register a member for a course, send an email to <u>areaschools@unifor.org</u> (Subject Line: Course Name, Course Date, Course Location) with the following information (members cannot be registered if partial information is provided):

- First Name
- Last Name
- Email (Individual and unique email mandatory for each member)
- Local Number
- City
- Province
- Mobile Phone

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

### **Online Course Registration:**

To register a member for an online course, please click on the course name that will take you to our online registration page. <u>https://onlineeducation.unifor.org/</u>. For questions: <u>areaschools@unifor.org</u>.

### **Cancellations:**

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

NOTE: This schedule is subject to change. Please check our website for the most up to date information and course descriptions at <u>www.unifor.org/resources/education/area-schools</u>

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