



## Ontario - Area School Schedule Winter/Spring 2024

To Register: [areaschools@unifor.org](mailto:areaschools@unifor.org)

Please check our website for the most up-to-date course schedule.

[www.unifor.org/resources/education/area-schools](http://www.unifor.org/resources/education/area-schools)

Date	Course Offered	City
<b>GTA (Greater Toronto Area)</b>		
<b>April 29</b> Registration Deadline: April 8	<b><u>Bullying in the Workplace: An Occupational Hazard (ABWP1)</u></b>	GTA
<b>April 30-May 2</b> Registration Deadline: April 9	<b><u>Health &amp; Safety: Beyond the Basics (AHS3)</u></b>	GTA
<b>May 28-30</b> Registration Deadline: May 7	<b><u>Grievance Handling &amp; Workplace Leadership (AGHWL3)</u></b>	GTA
<b>June 11</b> Registration Deadline: May 21	<b><u>Mental Health Matters (AMHU1)</u></b>	GTA
<b>Hamilton</b>		
<b>April 9-11</b> Registration Deadline: March 19	<b><u>Grievance Handling &amp; Workplace Leadership (AGHWL3)</u></b>	Hamilton
<b>May 7-9</b> Registration Deadline: April 16	<b><u>Health &amp; Safety: Beyond the Basics (AHS3)</u></b>	Hamilton
<b>Kitchener</b>		
<b>April 9-11</b> Registration Deadline: March 19	<b><u>Grievance Handling &amp; Workplace Leadership (AGHWL3)</u></b>	Kitchener
<b>May 7</b> Registration Deadline: April 16	<b><u>Bullying in the Workplace: An Occupational Hazard (ABWP1)</u></b>	Kitchener
<b>May 23</b> Registration Deadline: May 2	<b><u>Mental Health Matters (AMHU1)</u></b>	Kitchener
<b>London</b>		
<b>April 23-25</b> Registration Deadline: April 2	<b><u>Health &amp; Safety: Beyond the Basics (AHS3)</u></b>	London

<b>May 2</b> Registration Deadline: April 11	<u><b>Mental Health Matters (AMHU1)</b></u>	London
<b>May 24</b> Registration Deadline: May 3	<u><b>Bullying in the Workplace: An Occupational Hazard (ABWP1)</b></u>	London
<b>Ottawa</b>		
<b>April 9-11</b> Registration Deadline: March 19	<u><b>Grievance Handling &amp; Workplace Leadership (AGHWL3)</b></u>	Ottawa
<b>April 23</b> Registration Deadline: April 2	<u><b>Mental Health Matters (AMHU1)</b></u>	Ottawa
<b>May 9</b> Registration Deadline: April 18	<u><b>Bullying in the Workplace: An Occupational Hazard (ABWP1)</b></u>	Ottawa
<b>May 14-16</b> Registration Deadline: April 23	<u><b>Local Executive Board Training (ALUEB3)</b></u>	Ottawa
<b>St. Catharines</b>		
<b>April 15-17</b> Registration Deadline: March 25	<u><b>Grievance Handling &amp; Workplace Leadership (AGHWL3)</b></u>	St. Catharines
<b>May 13-15</b> Registration Deadline: April 22	<u><b>Health &amp; Safety: Beyond the Basics (AHS3)</b></u>	St. Catharines
<b>Thunder Bay</b>		
<b>April 22-24</b> Registration Deadline: April 1	<u><b>Local Executive Board Training (ALUEB3)</b></u>	Thunder Bay
<b>April 25-26</b> Registration Deadline: April 4	<u><b>Local Union Finances (ALUF2)</b></u>	Thunder Bay
<b>May 27-29</b> Registration Deadline: May 6	<u><b>Grievance Handling &amp; Workplace Leadership (AGHWL3)</b></u>	Thunder Bay
<b>Windsor</b>		
<b>April 16-18</b> Registration Deadline: March 26	<u><b>Local Executive Board Training (ALUEB3)</b></u>	Windsor
<b>April 30-May 2</b> Registration Deadline: April 9	<u><b>Grievance Handling &amp; Workplace Leadership (AGHWL3)</b></u>	Windsor
<b>May 30</b> Registration Deadline: May 9	<u><b>Mental Health Matters (AMHU1)</b></u>	Windsor
<b>June 6</b> Registration Deadline: May 16	<u><b>Bullying in the Workplace: An Occupational Hazard (ABWP1)</b></u>	Windsor

## Course Times:

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

## 50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2024 Reimbursement Guidelines for Area Schools which can be found on our website: <https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

## Registration:

To register a member for a course, send an email to [areaschools@unifor.org](mailto:areaschools@unifor.org) (Subject Line: **Course Name, Course Date, Course Location**) with the following information (**members cannot be registered if partial information is provided**):

- **First Name**
- **Last Name**
- **Email (Individual and unique email mandatory for each member)**
- **Local Number**
- **City**
- **Province**
- **Mobile Phone**

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

## Cancellations:

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

**NOTE: This schedule is subject to change. Please check our website for the most up to date information and course descriptions at [www.unifor.org/resources/education/area-schools](http://www.unifor.org/resources/education/area-schools)**

# Online Schedule Winter/Spring 2024

Date	Course Offered	Time Zone
<b>Eastern Time</b>		
<b>January 9-10</b> Registration Deadline: December 19	<a href="#">Online Local Union Finance (OLLUF2)</a>	ET
<b>February 13-14</b> Registration Deadline: January 23	<a href="#">Online Local Union Finance (OLLUF2)</a>	ET
<b>May 14</b> Registration Deadline: April 23	<a href="#">Online Mental Health Matters (OLMHU1)</a>	ET
<b>May 28-30</b> Registration Deadline: May 7	<a href="#">Online Grievance Handling &amp; Workplace Leadership (OLGHWL3)</a>	ET
<b>Pacific Time</b>		
<b>April 10-11</b> Registration Deadline: March 20	<a href="#">Online Local Union Finance (OLLUF2)</a>	PT
<b>April 30-May 2</b> Registration Deadline: April 9	<a href="#">Online Grievance Handling &amp; Workplace Leadership (OLGHWL3)</a>	PT
<b>May 13</b> Registration Deadline: April 22	<a href="#">Online Mental Health Matters (OLMHU1)</a>	PT

## Online Course Registration:

To register a member for an online course, please click on the course name that will take you to our online registration page. <https://onlineeducation.unifor.org/>

sm/cope343