

# British Columbia - Area School Schedule Fall/Winter 2025

To Register: areaschools@unifor.org

Please check our website for the most up-to-date course schedule.

www.unifor.org/resources/education/area-schools

# **In Person Course:**

| Date  | Course Offered  | City            |  |
|---|---|-----------------|--|
| New Westminster                                   |   |                 |  |
| October 7-9  Registration Deadline: September 16  | Grievance Handling & Workplace<br>Leadership (AGHWL3)     | New Westminster |  |
| November 4-6  Registration Deadline: October 14   | Local Union Executive Board Training (ALUEB3)             | New Westminster |  |
| December 2  Registration Deadline: November 11    | Mental Health Matters (AMHM1)                             | New Westminster |  |
| Kamloops  |   |                 |  |
| October 16  Registration Deadline: September 25   | Getting to Know Your Union (AUNION1)                      | Kamloops        |  |
| November 18  Registration Deadline: October 28    | Bullying in the Workplace: An Occupational Hazard (ABWP1) | Kamloops        |  |
| December 2-4  Registration Deadline: November 11  | Women Activists (AWA3)                                    | Kamloops        |  |
| Prince George                                     |   |                 |  |
| November 11-13  Registration Deadline: October 21 | Grievance Handling & Workplace<br>Leadership (AGHWL3)     | Prince George   |  |
| Victoria  |   |                 |  |
| November 18-20                                    | Grievance Handling & Workplace<br>Leadership (AGHWL3)     | Victoria        |  |

## **Online Courses:**

| Date  | Course Offered   | Time Zone |
|---|--|-----------|
| Eastern Time  |  |           |
| September 23-25  Registration Deadline: September 2 | Online Grievance Handling & Workplace Leadership (OLGHWL3) | ET        |
| October 7-8   |  |           |
|   | Online Local Union Finance (OLLUF2)                        | ET        |
| Registration Deadline: September 16                 |  |           |
| November 4  Registration Deadline: October 14       | Online Mental Health Matters (OLMHM1)                      | ET        |
| Pacific Time  |  |           |
| September 16-18  Registration Deadline: August 26   | Online Grievance Handling & Workplace Leadership (OLGHWL3) | PT        |
| October 9  Registration Deadline: September 18      | Online Mental Health Matters (OLMHM1)                      | PT        |
| November 25-26  Registration Deadline: November 4   | Online Local Union Finance (OLLUF2)                        | PT        |

#### **Course Times:**

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

#### 50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2025 Reimbursement Guidelines for Area Schools which can be found on our website: <a href="https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement">https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement</a>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

### In Person Course Registration:

To register a member for a course, send an email to <u>areaschools@unifor.org</u> (Subject Line: Course Name, Course Date, Course Location) with the following information (members cannot be registered if partial information is provided):

- First Name
- Last Name
- Email (Individual and unique email mandatory for each member)
- Local Number
- City

- Province
- Mobile Phone

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

#### **Online Course Registration:**

To register a member for an online course, please click on the course name that will take you to our online registration page. <a href="https://onlineeducation.unifor.org/">https://onlineeducation.unifor.org/</a>. For questions: <a href="mailto:areaschools@unifor.org/">areaschools@unifor.org/</a>.

#### **Cancellations:**

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

NOTE: This schedule is subject to change. Please check our website for the most up to date information and course descriptions at <a href="https://www.unifor.org/resources/education/area-schools">www.unifor.org/resources/education/area-schools</a>

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