

June 20, 2024

TO: Local Union Presidents, Recording Secretaries, Unit Chairpersons

**Unifor Black, Indigenous and Workers of Colour Conference
October 25 - 27, 2024
United for Healing, Peace & Solidarity**

Greetings,

We are thrilled to announce the upcoming 2024 National BIWOC Conference!

This year's theme is "United for Healing, Peace & Solidarity".

In our diverse society, understanding and supporting cross-cultural dynamics is essential. This conference will allow delegates to gain valuable perspectives on anti-racism, politics, mental health, and cross-cultural support. Participants will hear and connect with activists and advocates who share a commitment to these important causes to gain strategies and resources to implement in their communities.

The BIWOC Conference will be held at the Unifor Family Education Center, in Port Elgin, Ontario starting Friday October 25, 2024, at 7:00p.m. and ending Sunday October 27, 2024 at noon.

The registration desk will be open on Friday from 3:00 to 6:00 p.m., and room check-in begins at 3:00p.m.

We anticipate that the conference will fill up quickly, so please register and submit your reservation forms early to avoid disappointment.

To register for the conference, you must complete the online registration process by visiting: <https://register1.unifor.org/> AND you must complete and submit the reservation form for the Unifor Family Education Centre.

Please contact the Human Rights Department at humanrights@unifor.org if you require additional information.

We are looking forward to a fantastic conference.

In solidarity,

A handwritten signature in black ink, appearing to read 'Tricia Brown', is written over a light grey rectangular background.

Tricia Brown
National Representative, Human Rights Department

TB/kdcope343

cc: Leadership

**The opening plenary will be at 7:00 p.m. on Friday, October 25, 2024.
A full agenda will be provided upon registration at the conference.
Registration Deadline: Friday, September 27, 2024.**

CONFERENCE DETAILS

Registration

Registration for the BIWOC Conference will be online. Locals can register their participants by visiting: <https://register1.unifor.org/>. By now, Local Union Presidents have received their 2024 online username and password. If you are unable to find your registration information, please email registration@unifor.org and it will be resent. The registration deadline is **Friday, September 27, 2024**.

You must register for this conference through the online registration process.

Reservation

The attached Family Education Reservation Forms must be completed and sent to the Unifor Family Education Centre directly to secure your accommodation no later than Friday, September 27, 2024.

You must reserve your accommodations at the Unifor Family Education Centre by submitting your form to confcentre@unifor.org.

Conference Registration Fee:

Payment of \$60.00 is required for the conference kit materials (by separate cheque made payable to Unifor Family Education Centre)

Accommodation Fees:

All rates quoted are based on three (3) nights accommodation, beginning with dinner on Friday and up to and including lunch on Sunday.

Shared Room with another Delegate	\$490.00
Single Room (Only available to families)	\$640.00

Children (5-11)	\$100.00
Children (1-4)	\$ 40.00
Children (under 1)	No Charge

If rates are being paid by the INDIVIDUAL rather than the local or organization, please contact the Unifor Family Education Centre Reception at 1-800-265-3735 or 519-389-3221. Taxes will be applicable. The local can submit payment for a single room only (exempt from taxes). The delegate can provide a personal Visa, American Express or MasterCard for the family charges.

NOTE: Check-in Friday, October 25, 2024 at 3:00 pm and check-out is on Sunday October 27, 2024 at 10:00 am.

Additional Guest:

For accommodation arrangements other than those outlined above, please contact Reception for pricing at 1-800-265-3735 ext. 3221.

Payment Methods:

All room and board fees must be paid in advance.

Cheque – forward two separate cheques to the Unifor Family Education Centre, one for the conference registration fee (\$60.00) and the other for accommodation costs. Cheques can be made payable to the Unifor Family Education Centre and mailed with the enclosed reservation forms directly to the Unifor Family Education Centre, 115 Shipley Ave., Port Elgin, ON N0H 2C5.

Credit Card – record the credit card number and expiry date on the Reservation Form and submit via email to confcentre@unifor.org or by fax to 519-389-3222, or mail in. Or, call the centre – 1-800-265-3735 ext. 3221 or 519-389-3221 to provide the credit card information required.

First Come, first served basis:

Registration and accommodations for the conference will be handled on a first come, first served basis. To participate in the conference, delegates must have accommodations at the Centre. If the Centre is fully booked, the Centre will advise you that your accommodations may be off-site. For those delegates required to stay off-site, please note that it is still mandatory to purchase the meal plan and to check in with the Front Desk at the Unifor Family Education Centre.

Cancellations:

Cancellations must be made in writing 48 hours prior to 3:00pm on October 25, 2024 and can be emailed to confcentre@unifor.org or faxed to 519-389-3222. Failure to cancel within the 48-hour time period will result in a billing for the first nights' accommodation costs.

Child Care:

Child care is available for children 0-12 years of age, for the children of eligible delegates during the conference hours only – if numbers permit. To ensure a spot in the program, please submit your reservations as early as possible and no later than Friday, September 27, 2024.

Child Care facilities will be provided for children of eligible delegates during conference hours only. This does not include Grandchildren, Godchildren, Nieces, Nephews, Friends, etc. **Delegates requiring child care must pre-register no later than September 27, 2024.** Please have the delegates complete the attached childcare form and email to fecchildcare@unifor.org. Payment must be sent to the Family Education centre with the reservation forms.

Travel:

A shuttle has been arranged shuttle from the Delta Hotels by Marriott Toronto Airport (655 Dixon Road) and from Toronto Pearson Airport, Terminal 1, Ground Level, to Port Elgin. Pick-up times are listed below. Space is limited, please complete the attached link by Friday, September 27, 2024, <https://form.jotform.com/241693095250255>, to reserve your space.

Fri. October 25, 2024	12:30pm	Driverseat Shuttle Pick-up at Delta Hotel
Fri. October 25, 2024	12:30pm	Driverseat Shuttle Pick-up at Terminal One
Sun. October 27, 2024	12:30pm	Driverseat Shuttle Pick-up at Port Elgin

Summary of Deadlines:

Please make note of the important deadlines for the upcoming BIWOC Conference.

Friday September 27, 2024	On-Line Registration Form must be completed
Friday September 27, 2024	Reservation Forms must be submitted to Family Education Centre
Friday September 27, 2024	Child Care Reservation Form must be submitted to fecchildcare@unifor.org
Friday September 27, 2024	Shuttle Reservation Form must be submitted to humanrights@unifor.org

Accessibility:

Unifor seeks to make all union meetings and events accessible and barrier free. If you require accommodation for a human rights related need (Visual, Hearing, Mobility, Endurance, Assistance) we invite you to provide us with your relevant information so that we can take all reasonable steps to address any barriers to your participation. Please email requests to humanrights@unifor.org

COVID-19 Protection:

The health and safety of our members and staff during the Conference is a priority. The COVID-19 virus is still present and requires all of us to work together to ensure that everyone participating in the event, as well as their families and loved ones, are kept safe. Unifor has adopted a union-wide comprehensive policy on COVID-19 prevention for Unifor events. All public health guidelines as outlined by the Regional Public Health Unit will be followed for this event.