

June 21, 2022

To: **UNIFOR LOCAL UNION PRESIDENTS AND RECORDING SECRETARIES**

## **Unifor National Health & Safety Conference 2022 “Workplace Mental Health – Be Safe, Feel Safe”**

September 30<sup>th</sup> – October 2<sup>nd</sup>, 2022, Unifor Family Education Centre, Port Elgin

The 4<sup>th</sup> Unifor National Health & Safety Conference, **“Workplace Mental Health – Be Safe, Feel Safe”** is our forum for the exchange of knowledge, practices and experiences with the aim of promoting physical and psychological safety and health. We will focus on the importance of starting – and sustaining – conversations and actions about workplace injury prevention as the World of Work becomes more challenging, fast-paced and complex with new workplace hazards.

Over four decades have passed since the Occupational Safety and Health Acts across the country were enacted promising every worker the right to a safe job, and we have made jobs physically safer. But our work is not done. Many psychosocial hazards remain unregulated and uncontrolled; they are aspects of work which have the potential to cause psychological or physical harm.

The key to deal with psychosocial hazards and risks in the workplace is **prevention**:

- implementing collective risk assessment and control measures, similar to other workplace hazards;
- increasing the coping ability of workers by increasing their control over their tasks;
- improving organizational communication;
- allowing workers’ participation in decision making;
- building up social support systems for workers within the workplace;
- recognizing work-life balances;
- enhancing the value placed on safety and health within the organization.

Delegates will attend plenary sessions and workshops which offer interactive tools, information, thought-provoking exercises, informed dialogue and help develop shifts in perspective.

The objective of this conference is to deepen the understanding of and capacity to deal with the issues, to build alliances with our public campaigns and above all, prevent occupational injuries and diseases.

**Who should come to this conference?** Anyone dealing with Health and Safety related issues who wants to understand the issues facing us in the continuum of injury. This includes anyone from novices to seasoned representatives, including H&S representatives, compensation or benefit representatives; workers' compensation advocates and local leadership. Members of Union in Politics committees who are interested in organizing for changes to the workers' compensation system to make it meet workers' needs rather than employer's interests should also attend.

**Please make every effort to send delegates (leadership, political activists and benefit representatives) to this important conference.**

The conference begins at 7:00 p.m. Friday, September 30<sup>th</sup> and ends at 12:00 p.m. Sunday, October 2<sup>nd</sup>, 2022. Registration takes place on Friday from 4:00 p.m. to 7:00 p.m.

**\*\*\*REGISTRATION DEADLINE IS FRIDAY SEPTEMBER 9TH 2022\*\*\***

**FOR BOTH ACCOMMODATIONS AT THE CENTRE AND CHILD CARE**

**Please note: CHECK-IN time starts at 3:00 p.m. CHECK-OUT is by 11:00 a.m. on Sunday.**

You will need to **fully complete** and submit the following forms:

- ✓ **Reservation Form** and payment (for on-site accommodations) email: [confcentre@unifor.org](mailto:confcentre@unifor.org), Fax to Reservations (519) 389-3222, or Mail to Unifor Family Education Centre
- ✓ **Childcare Forms** (one per child, if childcare is required) Fax to Laurie Wright – Unifor Childcare Port Elgin (519) 389-3544 or email: [fecchildcare@unifor.org](mailto:fecchildcare@unifor.org)

### **CHILD CARE**

Child care is available for children 0 – 12 years of age, of eligible delegates during the conference hours only, if numbers permit. Delegates will be eligible for child care providing they are a single parent, or a parent not accompanied by a spouse or companion. Where both parents are registered delegates, they will also qualify for child care. Child care registration forms are enclosed. Please make your child care reservations as early as possible.

### **TRAVEL FROM AND TO TORONTO PEARSON AIRPORT**

For those requiring transportation to and from the Unifor Family Education Centre and Toronto Pearson Airport, **please be sure to email [Sagal.Dirie@unifor.org](mailto:Sagal.Dirie@unifor.org) with the following information** (otherwise, no transportation will be arranged for them):

**THE DEPARTURE ARE SET FOR SEPT 30 AT 3:00PM FROM THE AIRPORT AND THE RETURN TRIP IS SET FOR 1PM FROM THE CENTER**

**MAKE SURE YOU ARRANGE YOUR FLIGHT ACCORDINLDY TO THE BUS SCHEDULE.**

SUBJECT: H&S Conference Transportation (Sept 30 – Oct 2<sup>nd</sup>)

BODY: Full Name of Delegate(s): \_\_\_\_\_

Email: \_\_\_\_\_

Cell #: \_\_\_\_\_

Flight #: \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Departure only transportation: \_\_\_\_\_

Return only transportation: \_\_\_\_\_

Both ways: \_\_\_\_\_

### **ARRIVAL**

- Accommodation check-in begins at 3:00 p.m. Friday, September 30<sup>th</sup>
- Registration begins at 4:00 p.m.
- Dinner is served from 5:30 p.m. to 6:45 p.m., in the dining room
- **The plenary session commences at 7:00 p.m. Friday**
- Late room check-in is available by pressing the “maintenance buzzer” outside the main administration office front doors.
- Check-out time is by 11:00 a.m. Sunday. Please check-out at the main administration office. Telephone charges are to be paid at that time.

### **REGISTRATION INFORMATION**

#### **CONFERENCE REGISTRATION FEE**

Payment of **\$60.00** is required for the conference kit materials.

**ACCOMMODATION FEES** at the Unifor Family Education Centre are as follows:

|  |                          |
|--|--------------------------|
| <b>Shared Room with another delegate:</b>        | <b>\$370.00</b>          |
| <b>Single Room with Spouse or child age 17+:</b> | <b>\$620.00</b>          |
| <b>Single Room:</b>                              | <b>\$520.00</b>          |
| <b>Children, age 12-16:</b>                      | <b>\$50.00 per child</b> |
| <b>Children, 11 or younger:</b>                  | <b>No Charge</b>         |

**All rates quoted are based on two (2) nights' accommodation, beginning with dinner on Friday, up to and including lunch on Sunday.**

If rates are being paid by the INDIVIDUAL rather than the local or organization, please contact the Unifor Family Education Centre Reception at 1-800-265-3735 x.3221 or (519) 389-3221. Taxes will be applicable. The local can submit payment for a Single room only (exempt from taxes). The delegate can provide a personal Visa, American Express or MasterCard for the family charges. The prices are as follows:

|                                   |                 |
|-----------------------------------|-----------------|
| <b>Partner or child aged 17+:</b> | <b>\$113.00</b> |
| <b>Child age 12 – 16:</b>         | <b>\$ 56.50</b> |

### **ADDITIONAL GUESTS**

For accommodation arrangements other than outline above, please contact Reception for pricing.

### **CANCELLATIONS**

Cancellations must be made in writing, 48 hours prior to the 3:00 p.m. check-in on September 30<sup>th</sup> email: [confcentre@unifor.org](mailto:confcentre@unifor.org) or fax the Centre at 519-389-3222. Failure to do so will result in a billing for the first night's accommodation cost.

### **PAYMENT METHODS**

All room and board fees must be paid in advance by cheque, Visa, American Express or MasterCard.

### **CHEQUE**

Forward **two separate cheques** to the Unifor Family Education Centre, one for the conference registration fee and one for accommodation costs. Cheques are to be **made payable to the "Unifor Family Education Centre"** and mailed along with the enclosed reservation form directly to the Unifor Family Education Centre, 115 Shipley Ave., Port Elgin, ON, N0H 2C5.

### **CREDIT CARD**

Record the credit card number and expiry date on the Reservation Form and Email: [confcentre@unifor.org](mailto:confcentre@unifor.org), fax to 519-389-3222 or mail.

**OR**

Call the Centre, toll free at 1-800-265-3735 x.3221 or (519) 389-3221 and provide the credit card number and expiry date.

### **COVID-19 PREVENTION**

The health and safety of our members and staff during this event is a priority. The ongoing pandemic requires us to collectively work together to ensure that everyone participating in this action, as well as their families and loved ones, are kept safe.

Unifor has adopted a union-wide comprehensive policy on COVID-19 prevention for Unifor events, meetings and offices.

All public health guidelines as outlined by the regional public health unit will be followed for this event.

### **PROOF OF IMMUNIZATION**

All participants at this Unifor meeting are required to be fully vaccinated against COVID-19 in order to gain access to this event space. Unifor requires proof of vaccination provided by the province or territory in which the individual resides, verifying receipt of a vaccination series approved by Health Canada or the World Health Organization. We will not keep records of vaccination disclosure information.

Any participant who does not provide proof of vaccination or valid medical exemption will not be allowed to access the space and will be required to travel home and cover any lost travel, time or accommodation costs.

### **PRIOR TO ARRIVING ON SITE**

Prior to arriving on site, we require that every participant respond to the pre-screening questionnaire. You must self-screen with the attached questionnaire daily before presenting to the physical location of event.

If you answer "yes" to any questions, or are feeling ill in any way, do not come to the event location. We ask that you cancel your participation immediately by notifying Sari Sairanen. You must then follow your local public health guidelines, including getting tested for COVID-19.

### **FIRST COME, FIRST SERVED BASIS**


Registrations and Accommodation for the conference will be handled on a first-come, first-served basis. In order to participate in the conference, delegates must have accommodations at the Centre. **If the Centre is fully booked, the Centre will advise you, and you (or your local) will be responsible for making alternative arrangements.**

For those delegates and family required to stay off-site, please note that it is still mandatory to purchase the meal plan and to check in with the Front desk at the Unifor Family Education Center.

Please make every effort to have your local represented at this important conference.

**Looking forward to seeing everyone at the conference!**

**In solidarity,**

A handwritten signature in blue ink, appearing to read 'Sari Saranen', with a small dot above the 'i'.

**SARI SARANEN**  
**National Health, Safety & Environment Director**

cc: Lana Payne, Daniel Cloutier, Scott Doherty, Shane Wark, Len Poirier, Katha Fortier, Deb Tveit, Jim Beaudry, Vinay Sharma, Ken Bondy, Dave Thomas, Scott Richardson, Thayne Smith, Steve Moore, Doug Boughner, Emil Mesic

Encl. 2

SS:sdcope343